

RISK MONITORING FORM¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹ The Risks monitoring form should be updated after each SC organized. Project Coordinator with WP leaders and QAC plans and implements risk responses. This form has to be filled by Project Coordinator and sent on e-mail address: natriskuni@gmail.com five days after event.

RISK DESCRIPTION

Risk title	Staff and student mobilities realization in WB countries	
Description of risk	<p>Probability medium</p> <p>Impact high</p>	<p>„The amount corresponding to the subsistence costs must be paid in full and directly to the concerned student according to the modality established in the student Grant Agreement. In order to ensure that on the one hand participating students receive the full amount foreseen for their subsistence costs and on the other hand participating institutions are not confronted with budgetary losses resulting from variations in the exchange rate from or to euros, consortia are strongly recommended to manage their SMS grants in an account in euros.“</p> <p>According to national legislation in WB countries, SMS scholarships are in taxation regime.</p>
Preventive action	WB HEIs should address jointly the Ministry of Finance and government explaining discrepancy in scholarship payment between national and EACEA rules	
Corrective action	WB HEIs should apply national legislation to avoid problems	
Decision of SC, QAC and Project Coordinator	To approach the Erasmus+ CBHE project Knowledge for Resilient Society 573942-2016 (K-FORCE), and jointly address the Ministry of Finance in order to resolve the issue of taxation of Special Mobility Strand scholarships	

Risk title	Unfulfilled condition financial plan for second installment	
Description of risk	Probability high Impact high	Second payment of 40% of the maximum amount if: <ul style="list-style-type: none"> • at least 70% of the previous pre-financing installment is spent • the statement of costs incurred and the request for payment is sent to EACEA • the progress report on the implementation of the Action (Intermediate report) is sent to EACEA
Preventive action	Suggest partners to respect the planned deadlines for project activities and to prepare financial documentation on time after finished activities or achieved deliverables.	
Corrective action	Make consultation with the Project Coordinator and legal representatives from own HEI to fulfill the condition for second installment as soon as possible not to cause delaying of project activities.	
Decision of SC, QAC and Project Coordinator	Contact persons of NatRisk partner HEIs who have problems in realization of financial plan must contact the Project Coordinator and try to solve problems. They must also contact HEI legal representatives to improve preparing financial documentation. WB HEIs must realize project activity that is out of foreseen deadline.	

Location, date

Signature

Nis, 12 September 2017

